



INVASIVE SPECIES COUNCIL OF METRO VANCOUVER EMPLOYMENT OPPORTUNITY

POSITION	Invasive Species Stewardship Assistant
# OF POSITIONS	1
START DATE	As soon as possible
TERM	Seasonal, casual, part-time contract; flexible hours on weekdays, evenings and weekends
LOCATION	1025 Boundary Road, Vancouver with travel to events and worksites throughout Metro Vancouver
WAGE	\$18.00/hour
DEADLINE TO APPLY	June 28, 2018

SUMMARY OF POSITION

The Invasive Species Council of Metro Vancouver (ISCMV) is a non-profit society that works closely with land managers throughout Metro Vancouver on invasive species issues. The ISCMV conducts stewardship, outreach and field activities throughout Metro Vancouver and requires an on-call, casual employee to assist with this work. We seek a highly motivated individual who will complement the small current ISCMV staff team to further our projects and organizational goals.

TASKS AND RESPONSIBILITIES

- Coordinate stewardship events with community partners (arrange dates, communicate with partners, recruit volunteers, post events on social media, assemble equipment, drive to sites, provide event introductions and safety demonstrations, supervise volunteers, document stewardship work)
- Engage with community members to provide education about invasive species at community festivals, special events, boat launches, farmer's markets, etc.
- Assist with special events at the ISCMV Fieldhouse in Adanac Park
- Respond to public inquiries and requests via phone, e-mail and social media
- Support ISCMV field crew; conduct inventory and control activities at sites throughout the Metro Vancouver region
- Verify and manage invasive species reports and enter into mapping program/database
- Engage and collaborate with local land managers from a number of different jurisdictions (provincial, regional, municipal and First Nations governments) on invasive species management projects
- Assist with other ISCMV project as needed

QUALIFICATIONS

The successful candidate must demonstrate, at minimum, the following:

- Professional and reliable attitude that will reflect positively on the ISCMV's reputation as a regional invasive species expert

- Highly motivated, organized and enthusiastic
- Ability to work independently in an office, public site, or field environment
- Ability to work flexible hours that will include weekend and evening work
- Experience identifying and managing local invasive species
- Post-secondary education in one or more of the following fields: education; outdoor recreation; forestry; resource management; fish, wildlife and recreation; environmental science; biology; ecology; conservation; pest management
- Valid Class 5 Driver's License essential (drivers abstract will be requested from those selected for an interview) and comfort driving large trucks
- Willingness to obtain a police information check with "vulnerable sector"
- Comfortable speaking in public
- Demonstrated ability to engage positively with the public
- Willingness to work in a diversity of sites throughout the Metro Vancouver region
- Able to complete physical work in all weather conditions, requiring sufficient physical strength, stamina and coordination
- Willingness to work with herbicides and potentially dangerous plants (e.g. giant hogweed)

Preference may be given to candidates who possess:

- Occupational First Aid Level 1, 2, or 3
- Invasive species training or expert knowledge
- Familiarity with the Metro Vancouver region
- Hold, or be willing to obtain, an Industrial Vegetation Management & Noxious Weed Pesticide Applicator Certificate OR an Assistant Pesticide Applicator Certificate

Hours and job responsibilities are flexible and negotiable based on skills, experience and availability of the successful candidate. This position may be well suited to an individual who is currently employed or underemployed with a flexible schedule. This position may lead to future promotion within the organization. This position is subject to funding availability. Only candidates being considered for this position will be contacted.

Please submit a cover letter and resume in one single PDF file indicating how you meet these qualifications by June 28, 2018 to:

Tasha Murray, Executive Director
 Invasive Species Council of Metro Vancouver
 E-mail: tmurray@iscmv.ca