

**Invasive Species Council of Metro Vancouver**

Budget Forecast April 2026 - March 2027

Year end: March 31

		Budget Forecast	Notes
<b>Income</b>			
3560	Retained earnings	\$25,645.00	see separate spreadsheet : Excess Revenue over Expenses from Ops 2025-2026 = \$20,447
4110	Grants (misc.)	\$0.00	(see worksheet for calculation)
4115	Lake Monitoring	\$3,614.10	pending; City of Burnaby (Deer Lake, Burnaby Lake)
4150	Misc. Income	\$0.00	sale of equipment
4170	Training Fees	\$0.00	budgeting for 10 students for spring PAC course (no course in 2026)
4172	Registration Fees	\$1,200.00	public forums ((24 X \$25)*2)
4181	Maintenance Workshop	\$1,200.00	Delivery of technical workshops (estimate)
4190	Reimbursed Expenses	\$1,100.00	Salmon Safe expenses; SPES honorarium cost share
4415	Min of Forests grant (coordination & awareness)	\$16,000.00	confirmed
4425	Ministry of Transportation	\$2,000.00	confirmed
4427	BC Community Gaming Grant	\$25,000.00	Confirmed - 2026-2027, will reapply in the summer for next FY
4440	Other earned income & honoraria	\$7,840.00	honorariums; misc. contract and consulting work (see worksheet for calculation)
4441	Donations	\$1,000.00	From community members
4443	Salmon Safe	\$1,500.00	working pending for 2026-2027
4500	Fee for Services operations general (Partners <\$5000)	\$6,180.00	for smaller partners/projects (see worksheet for calculation)
4570	City of Burnaby	\$14,942.75	stewardship
4580	NWEP/City of New Westminster	\$4,622.00	5 stewardship events during the season + \$1500 cost of plants
4605	Income from sale of swag	\$500.00	tee-shirts, books, posters, plants
TOTAL		\$112,343.85	

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<b>Expenses</b>			
66000	Payroll expenses	\$65,313.80	includes all wages & MERCs (see additional worksheet for calculation of this figure)
6628	Administrative Costs	\$150.31	society annual report filing fees; change of Director, address, special resolution, etc.
6630	Office Supplies	\$993.70	Adrian \$45 / month office reimbursement
6633	Computer Software Licenses	\$1,194.00	Drobox accounts; \$64 Doodle Poll account; \$200 Survey Monkey; Zoom account
6631	Internet account	\$202.00	web hosting fees
6632	Registration fees	\$1,750.00	professional development: registration fees for staff & Directors (e.g. ISCMV February forum); registration at conferences, meetings, and other training, as requested
6635	Membership fees & licenses	\$60.00	membership in professional associations, Vantage Point, business licenses, registration fees for outreach events, cost for staff police record checks, etc.; ISCBC membership good until end of 2027
6640	Courier & postage	\$180.00	estimate for lake monitoring samples courier (Burnaby)
6645	Contractors & Services		
6625	Professional Services	\$1,000.00	see additional worksheet
6650	Accounting services	\$5,500.00	Fairhall Zhang (Quarterly Financial Reports + Charity Return)
6652	Digital & Print Communications	\$12,368.30	annual website maintenance & support; logo and website redesign services
6658	Honoraria	\$1,200.00	honoraria provided to presenters of public forums, stewardship sessions; professional development workshops
6659	Misc. Contractors	\$0.00	Limno Lab lake monitoring sample analysis for Burnaby Lake Sampling (will be provided by Province of BC Aquatic Invasive Specialists through HCTF (\$1100)

6660		Training	\$110.00	mandatory staff training: first aid course fees
	6661	Books	\$0.00	pesticide applicator exam books (\$111.23/set X 10 course participants); BMP booklets; purchase of brochures, education resources, etc.
6670		Program & Travel Expenses		
	6675	Facilities Rental	\$0.00	PAC rental facility
	6680	Catering	\$1,163.32	food for public forums, weed tours, Board/staff meetings (2/yr), events, etc.; taking guests out to lunch; annual staff luncheon
	6682	Gifts	\$150.00	gifts for outgoing Directors, presenters of public forums, etc.; prizes for training and events
6685		Insurance		
	6425	Liability insurance	\$3,007.24	CGL and Director's Insurance policies
	6426	Work Safe BC	\$2,040.26	2026 premium prepaid
6690		Interest & bank charges	\$2,282.80	bank fees, purchase cheques, bank drafts, Square commission/fee, ADP payroll service charges (from separate worksheet)
6770		Promotional Supplies	\$1,850.00	cost to print 100 tee-shirts, purchase of outreach stickers
6780		Telephone	\$900.00	main line, ED phone; partial reimbursement of personal cell phones for other employees, by arrangement; Zoom conference call account
6781		Office Rent	\$2,652.12	storage unit fees Jan-Dec 2026
6785		Travel		
	6800	Mileage & parking	\$2,576.00	reimbursement for use of personal vehicle, tolls, ferry; parking costs paid by ISCMV; car share costs
	6805	Vehicle rental	\$0.00	special vehicle rentals, e.g. field tour bus rentals
	6810	Meals & entertainment	\$300.00	out-of-region travel and meals
	6815	Accommodation	\$550.00	out-of-region travel
6885		Plants	\$3,000.00	for Glenbrook
6900		Operations/Field Expenses		
	6901	Equipment	\$650.00	clippers, shovels, tools; surber sampler equipment
	6903	Signage	\$100.00	design and printing signage; stakes
	6904	Safety Gear	\$250.00	masks, gloves, safety vests, staff reimbursement for safety gear
	6905	Supplies	\$350.00	perishable supplies: batteries, garbage bags, bug spray, disposable gloves; preservatives and supplies for lake monitoring project; refreshments for stewardship events; tarps
	6908	Disposal	\$0.00	disposal fees
7000		Capital Expenses		
	7010	Computer, office equipment	\$0.00	filing cabinet, computers & accessories, iPads & accessories
	7020	Display equipment	\$500.00	New Sandwich Board + Signage
TOTAL			\$112,343.85	
NET INCOME			\$0.00	